

# PECUNIARY INTEREST RETURN FORM

Return for register of pecuniary and other specified  
interests of elected members of Hastings District Council.



## Personal Declaration

Full Name:

I certify that the completed forms attached contain, to the best of my knowledge, a complete list of those interests and assets as at \_\_\_\_\_, and those transactions during the period commencing \_\_\_\_\_, that I am required to register under section 54C of the Local Government Act 2002, providing information required under sections 54E and 54F of that Act, and in accordance with the requirements of the Local Authorities (Members' Interests) Act 1968 (LAMIA).

I understand that the appointed Registrar of Pecuniary Interests will translate the information along with all other returns provided by Elected Members of Council into a Register of Pecuniary and other Specified Interests which will be published on the website of Hastings District Council and in booklet form for inspection by the public.

Signed:

A handwritten signature in black ink, appearing to be 'Mum'.

Dated:

## Information for elected members

Sections 54A to 54I of the Local Government Act 2002 (LGA) requires members to provide annual returns of certain pecuniary interests. Please use this form to provide your return.

You are responsible for complying with your obligations under the LGA relating to this return.

You can, however, seek advice and guidance from the Registrar of the members' pecuniary interests register on how to complete your return.

Please contact Louise Stettner, Manager Democracy and Governance Services – [louises@hdc.govt.nz](mailto:louises@hdc.govt.nz) or Scott Smith, General Counsel – [scott.smith@hdc.govt.nz](mailto:scott.smith@hdc.govt.nz).

## How to file this return

You can file your completed return form with the Registrar by emailing the Manager of Democracy and Governance Services – [louises@hdc.govt.nz](mailto:louises@hdc.govt.nz)

The due dates for the triennium are calculated as per the Local Electoral Act 2001. They are:

Year 1: 13 February 2023

Year 2: 29 February 2024; and

Year 3: 28 February 2025.



## Time period a return must cover

Returns are made in respect of a 12 month period. This means that any relevant pecuniary interests that existed at any point during this 12 month period must be disclosed in the member's return. It is not necessary for an interest to have existed for the full 12 month period.

The exact dates of the 12 month period will depend on the due date for the particular return. Specifically, the period will be the 12 months that ended on the day that is one month before the due date.

*Note: For new elected members, they are not required to file for interest that ended before they were elected.*

**For the current triennium, the period covered by each return are as follows:**

Year of triennium	Due date for return	12 month period covered by return
Year 1 – 2023	13 February 2023	14 January 2022–13 January 2023
Year 2 – 2024 (leap year)	29 February 2024	30 January 2023–29 January 2024
Year 3 – 2025	28 February 2025	29 January 2024–28 January 2025

## Errors, omissions and updates

**The key obligations for members are to:**

- make annual returns that contain information on certain pecuniary interests to the Registrar, within the statutory timeframe;
- ensure that the information contained in their returns is accurate; and
- in the event of becoming aware of an error or omission in their returns, advise the Registrar of that as soon as practicable.

It is your responsibility to advise Council of any change to your circumstances or the information within your return as soon as is practicable.

If a member does not comply with these obligations, they will commit an offence, which may be punishable by a fine of up to \$5,000.

## Privacy statement

Your personal information is being collected so that the Council and the Registrar can comply with their obligations under the LGA, particularly those in sections 54A and 54G.

You are required to provide this information under the LGA. Failure to do so will constitute an offence under section 235 of the LGA.

Your personal information will be used and disclosed in accordance with the purpose of the register set out in section 54B of the LGA, which is to record members' interests so as to provide transparency and to strengthen public trust and confidence in local government processes and decision-making. The information will be retained for 7 years from the date on which you provide it, and will then be removed from the register.

A summary of your personal information will be made publicly available by the Council, in accordance with section 54A of the LGA. In addition, your personal information will constitute official information, and so is subject to the Local Government Official Information and Meetings Act 1987.

*Note: The published version will omit some information.*

You have the right to access and seek correction of your personal information under the Privacy Act 2020. This can be done by contacting Council's Privacy Officer via [lgomarequests@hdc.govt.nz](mailto:lgomarequests@hdc.govt.nz).



## 1. Company directorship and controlling interests

**Full Name:**

The name of each company of which the Elected Member is a director or controls more than 10% of the voting rights (LGA s54E9(1)(a)) and a description of the main business activities of each of those companies.

Record the main business activities of the company.

Include non-trading or trustee companies, and record their current or intended business activities.

Name of company	Main business activities or company

**Initials:**



## 2. Other companies and business entities

**Full Name:**

The name of every other company or business entity in which the Elected Member has a pecuniary interest (LGA s54E(1)(b)), other than an interest as a unit holder in a unit trust, and a description of the main business activities of each of those companies or entities.

A pecuniary interest includes shares, bonds and debentures.

**Do not declare interests already declared in Form 1.**

Name of company or business entity	Main business activities or company or entity

**Initials:**



## 3. Employment

Full Name:

If the Elected Member is employed, the name of each employer of the member and a description of the main business activities of each of those employers (LGA s54E(1)(c)).

**Do not include your position as a member of the Council or interests included in Form 6.**

Name of employer	Main business activities of employer

Initials:



## 4. Beneficial interests in, and trusteeships of, trusts

**Full Name:**

The name of each trust of which the Elected Member is aware, that he or she is a beneficiary or trustee or both of it; and whether the Elected Member or Senior Manager is a trustee, a beneficiary or both (LGA s54E(1)(d)).

Record each trust in which you have an interest (regardless of whether it is fixed or discretionary interest).

Include trusts for which you are a trustee, regardless of whether you are also a beneficiary.

**Do not include any pecuniary interests that the trust itself may have (e.g. the assets of the trust). The exception to this real is property which you should declare on Form 7.**

Name of trust	Beneficiary of trustee or both

**Initials:**



## 5. Organisations and trusts that obtain or are seeking to obtain funding or other assistance from the council

**Full Name:**

If the Elected Member is a member of the governing body of an organisation, or a trustee of a trust that receives or has applied to receive, Council assistance, the name of the organisation or trust, and a description of the main activities of that organisation or trust (LGA s54E(1)(c)).

If you are a patron, president, or vice president of an organisation or trust seeking any assistance, financial or otherwise, and you are not a member of the governing body for that organisation or trust, declare it only if you have been actively involved in seeking Council assistance.

**Do not include here any organisation or trust to which you have been appointed as a Council representative.**

Name of organisation or trust	Main business activities of organisation or trust

**Initials:**



## 6. Council appointments

**Full Name:**

The title and description of any organisation, by whatever description, in which the Elected Member holds an appointment by virtue of being an Elected Member of the Council (LGA s54E(1)(f)).

This includes Council owned companies, trusts, foundations etc.

Name of organisation or trust	Main business activities of organisation or trust

**Initials:**



## 7. Real property

**Full Name:**

The location of real property in which the Elected Member has a legal interest, other than an interest as a trustee, and a description of the nature of the real property (LGA s54E(1)(g)).

**This does not include land held by a member as a trustee only but does include:**

- Family home, holiday home, farm, land, buildings and apartments;
- Jointly owned property, but do not name the other owner(s);
- Property held in trust of which the member is a beneficiary; and
- Unit titles, leasehold interests and cross leases, and interests in Māori land.

**Includes the location of real property, and a description of the nature of the real property held by a trust to which the following apply:**

- the Elected Member is a beneficiary of it (LGA s54E(1)(h));
- the Elected Member knows or ought reasonably to know that Elected Member is a beneficiary of it;
- it is not a unit trust; and
- it is not a registered superannuation scheme whose membership is open to the public.

**Do not include any street addresses. The location at a suburb level is sufficient. For Māori land the regional area is sufficient.**

Nature of holding	Location of each holding

**Initials:**



## 8. Overseas travel

**Full Name:**

Please declare any travel you have made or intend to make which involves some portion (travel and accommodation) of it paid for by a third party (e.g. a foreign entity or sponsor) (LGA s54F(1)(a)).

**For each country (other than Aotearoa New Zealand) that the member travelled to:**

- The name of the country;
- The purpose of the travel to the country;
- The name of each person or organisation that contributed (in whole or in part) to the travel costs to and from the country; and
- The name of each person or organisation that contributed (in whole or in part) to the accommodation costs while in the country.

Include educational or business promotion visits such as those sponsored by other organisations.

Do not include travel or accommodation approved by the Council or paid entirely by you or a family member.

Countries visited	Purpose of travel	Each contributor to the travel	Each contributor to the accommodation

**Initials:**



## 9. Gifts

**Full Name:**

**For the purposes of this return, a gift should be disclosed that:**

- Has an estimated market value in Aotearoa New Zealand of over \$500; or
- When combined with all other gifts from the same donor, have a total estimated market value in Aotearoa New Zealand of over \$500 (LGA s54F(1)(b)).

In the context of this return, 'gift' includes hospitality and donations in cash or kind, but excludes electoral expenses and 'family' means the member's spouse, partner, grandparent, child, stepchild, foster child, grandchild, or sibling.

**Only provide details here of any gift that exceeds the individual or cumulative \$500 threshold under the LGA.**

Description of any gift including value	Name of Donor of the gift(s) (if reasonably known or ascertainable by you)

**Initials:**



10. Discharge debts

Full Name:

A description of all debts of more than \$500 owed by the Elected Member and discharged or paid (in whole or in part) by any other source and the name of that person, persons, trust or organisation.

Do include debts discharged by family members.

Description of any debt or debts discharged	Name of person etc who discharged debt on member's behalf

Initials:



11. Payments for activities or services

Full Name:

A description of all such payments received, and not previously declared, for activities or services in which the member was involved, including the source of each payment.

Description of any payments for activities	Name of person, organisation or trust whom payment has been received

Initials: